

# Discipline and Dismissal Procedures of the Valerie D. Lewis Chapter of the National Junior Honor Society, Gunston Middle School Arlington, VA

**September 2015**

1. Any member who falls below the standards of scholarship, leadership, service, character, or citizenship expected of our chapter may be considered for discipline or dismissal from the Valerie D. Lewis Chapter of the National Junior Honor Society. A member is expected to maintain his/her academic standing and take an active role in service and leadership in his/her school and community.
2. If a member's cumulative grade point average falls below a 3.5, s/he will be given a written warning and a reasonable time period for improvement, as determined by the Faculty Council. If the cumulative grade point average remains below this standard at the end of the warning period, the student will be subject to further disciplinary action by the Faculty Council that can include consideration of dismissal from the chapter.
3. Violations of the law or school regulations can result in immediate consideration of the dismissal of a member. These violations include but are not limited to stealing, destruction of property, cheating, truancy, or possession, selling, or being under the influence of drugs or alcohol at school, at school-related activities, or in the community.
4. Offenders of the school conduct code (such as use of profanity, failure to comply, unexcused absences, excessive tardiness, repeated noncompliance with dress code) will receive a written warning notification. A conference may be requested by either party (Faculty Council or student/parent). If the member is involved in another violation of the school conduct code, the member may be considered for dismissal.
5. Executive committee members, as representatives of the chapter, can be removed from their positions as a consequence of disciplinary action taken by the Faculty Council.
6. In all cases of pending dismissal:
  - a. The member will receive written notification from the adviser/Faculty Council indicating the reason for consideration of dismissal.
  - b. The member will be given the opportunity to respond to the charge(s) against him/her at a hearing before the Faculty Council prior to any vote on dismissal, in accordance with due process identified in Article X of the National Constitution. The member has the opportunity to present his/her defense either in person or via a written statement presented in lieu of the face-to-face hearing. Following the hearing, the Faculty Council will then vote on whether to dismiss. A majority vote of the Faculty Council is needed to dismiss any member.

- c. The results of the Faculty Council vote will be presented to the principal for review, and then stated in a letter sent to the student and parents. Dismissed members must surrender any membership emblems to the adviser.
- d. The Faculty Council's decision may be appealed to the building principal and beyond, according to provisions of the school district discipline policies. The National Council and the NASSP shall hear no appeals in dismissal cases.
- e. A member who is dismissed or resigns may never again be considered for membership in the National Junior Honor Society.

7. In lieu of dismissal, the Faculty Council may impose disciplinary sanctions upon a member as deemed appropriate.