

Dear 8th Grade Families,

February is an important and exciting time of the year as students select classes for the upcoming school year. This year, students will need to complete a **paper** Course Request Form (CRF) **AND** enter their course requests for Grade 9 into **Naviance Course Planner**. Your child must return their paper copy of the CRF to their TA teacher by **Tuesday, February 7**. Important dates for the Rising 9th grade course selection process are outlined below:

<b>Date</b>	<b>Activity</b>
<b>Tuesday, January 31</b>	<p>High School Counselors visit Gunston to meet with students about Academic Planning and course options.</p> <p>Students are given a paper copy of the Course Request Form (CRF) for the high school they are currently slated to attend.</p> <p><b>IMPORTANT:</b></p> <ul style="list-style-type: none"><li>- Unless parents have informed the counselors otherwise, it is assumed that Grade 8 Immersion students will continue to Immersion at Wakefield for Grade 9. They will be scheduled to attend the Wakefield session.</li><li>- Because lottery results are not available until after 4:00 PM on Monday, January 30, students who have applied to option schools will be scheduled to attend the session for their neighborhood school. Once you notify the counselors that your child has been accepted to an option school, they can easily switch out the CRF.</li></ul> <p>If you believe your child received the incorrect CRF during the HS sessions, please contact the 8th grade counselor, Lindsay Carr at <a href="mailto:lindsay.carr@apsva.us">lindsay.carr@apsva.us</a> or via Talking Points.</p>
<b>Tuesday, February 7</b>	<p>Paper copies of Course Request Form (CRF) due to TA Teacher.</p> <p>Students view tutorial video for Naviance Course Planner and begin to enter their Course Request Form (CRF) into the Course Planning Tool.</p> <p>*Naviance is the system that students will use to manage their academic and course planning throughout their high school career.</p>

<b>Wednesday, February 8 - Friday, February 10</b>	Students use TA time to finish entering their Course Request Form (CRF) into the Course Planning Tool.  Deadline to complete this task is Friday, February 10.
<b>Monday, February 13 - Thursday, February 16</b>	Counselor checks individual Course Planners and meets with students if there are discrepancies.
<b>Friday, February 17</b>	End of course selection process
<b>Important Notes</b>	<ol style="list-style-type: none"> <li>1. Parents should sit with the student to complete the Course Request Form (CRF). Parent signature is required.</li> <li>2. Students who have not submitted the Paper CRF and entered their courses into Naviance by Friday, February 17 will have their courses selected for them.</li> </ol>

Please note that, if your child receives Special Education and/or EL services, then a Reading or Instructional Studies course may be required instead of an elective class. Additionally, if your child needs support in reading or math, a Reading Strategies and/or Math Strategies course may be required instead of an elective class.

If you have questions about the Course Request Form, please feel free to contact Ms. Carr (8<sup>th</sup> grade counselor) at [lindsay.carr@apsva.us](mailto:lindsay.carr@apsva.us) or send a Talking Points message.

Thank you!